



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)**

Accreditation - (Cycle - 3)

**PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
BEHALA COLLEGE
C-11849**

**Kolkata
West Bengal
700060**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

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Section I: GENERAL INFORMATION

1.Name & Address of the institution:	BEHALA COLLEGE Kolkata West Bengal 700060	
2.Year of Establishment	1963	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	2	
Departments/Centres:	21	
Programmes/Course offered:	35	
Permanent Faculty Members:	48	
Permanent Support Staff:	32	
Students:	1907	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	<ol style="list-style-type: none">1. Co education college with a 60 years standing offering UG and PG courses in all most all the disciplines required by the locality2. College enjoys an environment of mutual trust. The over all ambience is encouraging. The relationship between all the stake holders is appreciable3. The college offers 21 UG and 4 PG courses in Science and Humanities. They have an army of dedicated staff. Student strength should increase compared to the number of teachers they have	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	Visit Date From : 15-03-2023 Visit Date To : 16-03-2023	
6.Composition of Peer Team which undertook the on site visit:		
	Name	Designation & Organisation Name
Chairperson	DR. NIRANJANA VANALLI	Vice Chancellor,Bangalore North University
Member Co-ordinator:	DR. WALI MOHAMMAD SHAH	Director,Central University of Kashmir
Member:	DR. SARAVANAN THARMALINGAM	Principal,Bharathiyar college of Education Urani
NAAC Co - ordinator:	Dr. Jagannath Patil	

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Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion 1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion 1)

1.1	Curricular Planning and Implementation
1.1.1 QIM	The Institution ensures effective curriculum delivery through a well planned and documented process
1.1.2 QIM	The institution adheres to the academic calendar including for the conduct of CIE
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum
1.4	Feedback System

Qualitative analysis of Criterion 1

Behala College is affiliated to Kolkata University. The Curriculum notified by the University is being strictly followed. The College prepares its own academic calendar and plans the course of action for teaching and learning. Each teacher is planning his/her own teaching plans. The syllabus is uploaded well in advance and teachers will prepare the teaching plans before the commencement of the classes. The slow learners and advance learners among the students will be picked up by the teachers and slow learners are given extra coaching to make them come to the level of others. The college offers additional coaching for competitive examinations through 'Entry in Service' programme. There is an MCQ portal for all departments for continuous internal evaluation. The college has a dedicated LMS.

Apart from the curriculum announced by the university, the college conducts 26 certificate and add on courses which help in developing various life skills and job oriented skills. Self Defence is a novel idea instituted by the college with the help of police department of Kolkata which is worth emulating. All girl students studying here are trained in self defence.

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Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Catering to Student Diversity
2.2.1 QIM	The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.2 QIM	Teachers use ICT enabled tools for effective teaching-learning process.
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	Mechanism of internal assessment is transparent and robust in terms of frequency and mode
2.5.2 QIM	Mechanism to deal with internal/external examination related grievances is transparent, time- bound and efficient
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.
2.6.2 QIM	Attainment of programme outcomes and course outcomes are evaluated by the institution.
2.7	Student Satisfaction Survey

Qualitative analysis of Criterion 2

The Behala College has 39 class rooms out of which 5 class rooms empowered with interactive Boards. The teachers are proficient in using ICT and regularly students also prepare and present PPTs in the class rooms

The PO- CO is mapped online and attainment of programme outcomes are also determined online.

The college has well equipped Computer Laboratories in Physics, Chemistry, Mathematics, Computer Science, Zoology, Botany, Food and Nutrition, Geography, etc for practical classes. The Geography laboratory is updated with new software like GIS Professional 2012. The laboratories have access to softwares like Origin, Python, IDLE 3.7, GNU Plot, in Physics department; C, C++ in Mathematics department, JAVA SDK, DEV C++, UNIX (UBUNTU), WAMPP, XAMPP, PYCHARM, MYSQL, NETBIN in Computer Science department, Q-GIS 3.0 in geography department, XL in Chemistry department, SCI LAB, ORIGIN, P-SPICE, V-HDL in Electronics department

The College library has 29 000 books and 7 inter national journals are subscribed. The library is almost fully automated and Koha software is being used by the authorities. It appears that Library is being fairly used by the students and teachers. The 'Books at door steps' programme introduced by the college library during Covid 19, was a good service and is being continued.

The college follows University exams and students are given opportunities to solve their grivences, related to exams.

One notable learning exercise by the girl students in the college is self defence course run by the Police Department of Kolkata. It gives a courage to the girls coming to the college This is a course that may be

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followed in other institutions also.

Drone Pilot Training Course is a novel idea of the college where students are trained professionally in making and managing drones. This course is popular among students and it fetches them jobs.

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QIM	Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QIM	Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.
3.5	Collaboration

Qualitative analysis of Criterion 3

Behala college is a degree college and research facilities have to improve. The college runs four PG programmes and their laboratories are well equipped to start PG Courses in some more subjects

The college received Rs. 36.81 lakhs grant for research activities during the last five years. 5 teachers are recognised as guides by the university. 66.86 per cent teachers have supervised the research works leading to Ph D or M Phil Degrees.

The college has collaborative understandings with nearby industries and colleges . There are 36 Collaborations and 31 functional MOUs signed. It has conducted 16 workshops in research methodology related activities during last five years. The college facilitates industry visits and annual tours in all departments. Internships are encouraged even though it is not part of the curriculum in departments like Journalism

The College is active through NSS and NCC units. Culturally students are very vibrant. It is important to note that 40 percent of the students are taking part in extension activities. The NSS unit organises blood donation camps, public awareness programmes etc., in the nearby villages regularly.

Although the research contribution in the form of research papers by some teachers is good but Publications and Research contribution of teachers need to improve.

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Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QIM	The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.
4.1.2 QIM	The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.
4.2	Library as a Learning Resource
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS)
4.3	IT Infrastructure
4.3.1 QIM	Institution frequently updates its IT facilities including Wi-Fi
4.4	Maintenance of Campus Infrastructure
4.4.2 QIM	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Qualitative analysis of Criterion 4

Behala College has campus area of 2.06 acres and builtup area is 2621 sq. mts. It has adequate infrastructure and physical facilities for teaching-learning.

The college has two buildings – a four storied and a two storied. A G+8 building is under construction.

There are a total number of 39 class rooms in the college. and all of them are ICT enabled. Out of these 39 classrooms, 5 classes are designated as smart class rooms, 2 are seminar halls and 14 classrooms are fully equipped laboratories. All the classrooms are equipped with projectors, 8 rooms have mounted projectors. The college has 5 portable projectors which can be used whenever required in whichever classroom, as per requirement.

The college has wi fi enabled campus with high speed internet connection. There are 144 computers and 46 lap tops for the use of students and teachers. The library is well equipped with 29000 books and the College has developed a Library Mobile App to facilitate students with books at their door steps. Latest technology is being used in the maintainance of the library. 156 students and teachers use the library on an average.

The college needs a spacious auditorium with modern facilities. It has a Basket Ball court and the college has an MOU with Govt Quarters Recreation Club so that their play ground may be utilised by the students of the college. Yet the sports and games facilities need to be improved

College has produced one national level Boxer. Ms Priya Das participated in the inernatioanl kick boxing in 2019, representing India.

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Criterion 5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion 5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.3.2 QIM	Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)
5.4	Alumni Engagement
5.4.1 QIM	There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Qualitative analysis of Criterion 5

The college has a well maintained support system according to the needs of the students. 22 per cent students are benefitted with scholarships.

The college runs four PG Courses and majority students have to move out for further studies. A good number of students go for higher studies but their count has to be maintained properly. Large number of students prefer to go for jobs after their graduations. The parents of the college students are of the opinion that placement activities of the college need to be strengthened so that poor students will be benefitted.

The college conducts curricular and co-curricular activities regularly to the satisfaction of the students. There is student's council in place and various committees like Anti Ragging Committee and Student Grievances Committee are working for the betterment of students. Profile Mapping of the students is a major initiative of the college that helps them to keep a track of the level of learning of the student over the years. The girl students feel the college is very secure and safe place for them. There is not a single incident of ragging or sexual harassment in the college over several years. College has appointed a Counsellor to counsel the students as and when there is a need. 4-5 students on an average are counselled every month.

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Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	The governance of the institution is reflective of and in tune with the vision and mission of the institution
6.1.2 QIM	The effective leadership is visible in various institutional practices such as decentralization and participative management
6.2	Strategy Development and Deployment
6.2.1 QIM	The institutional Strategic / Perspective plan is effectively deployed
6.2.2 QIM	The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 QIM	Institutions Performance Appraisal System for teaching and non-teaching staff
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	Institution conducts internal and external financial audits regularly
6.4.3 QIM	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
6.5.2 QIM	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Qualitative analysis of Criterion 6

Behela College is an aided college by the state government and Board of Governance is appointed by the government. The BOG is functioning strongly with a commitment of betterment of the students. Strong leadership is an asset of the college.

The vacancies of teaching and non teaching staff are almost filled up and the teacher -student ratio is 1:21 which is very rarely seen in higher education institutions in India. Efforts must be made to improve the strength of the students in the coming years. Services of some senior Professors are used as guest faculty in PG Dept. of Mathematics.

The college has earned a good name in the vicinity. The teaching and non teaching faculty are absolutely happy with the support they are getting with the management. The retention rate is very high in the college.

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That means those who have joined the college would never want to leave. This is a good reflection about the leadership of the college. there is a continuity of teachers in the college that has brought stability in the teaching and evaluation process. The students feel the fee collected by the college is not more compared to the other nearby colleges. That is how the college has become affordable to the poor and weaker sections in the society.

Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.1 QIM	Measures initiated by the Institution for the promotion of gender equity during the last five years.
7.1.3 QIM	Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words) <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • Biomedical waste management • E-waste management • Waste recycling system • Hazardous chemicals and radioactive waste management
7.1.8 QIM	Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).
7.1.9 QIM	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).
7.1.11 QIM	Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).
7.2	Best Practices
7.2.1 QIM	Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.
7.3	Institutional Distinctiveness
7.3.1 QIM	Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Qualitative analysis of Criterion 7

The college has a well defined vision and mission and its governance is in tune with the vision and mission, which can be seen in the performance of teh college over the years. The best practises of the college are

- 1) Profile mapping of the students
- 2) 360 degree appraisal of the teachers where students, out side experts, Principal and self evaluation by the teacher will be done. This has helped teachers to improve their performances
- 3) Entry in Service help rendered to the students in the form of huge collection of MCQs which they can answer where ever they are.

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- 3) 'Bookworm of the month'- a prize instituted by the Library is a novel idea to attract more students to the library and nurture the reading habit. Well maintained library with modern Apps is an asset of the college
- 4) College maintains a garden where vegetables are grown using the organic wastes produced in the campus. Vermi compost may be developed as a revenue generation model for the college
- 5) The College maintains a pond which enhances the beauty of the campus
- 6) The facility available for differently abled are satisfactory according to the views expressed by differently abled students
- 7) No complaint of ragging or sexual harassment are received by respective committees till now. The girls say they are very safe in this college. The institution is conducted as a family and if anyone is in trouble, the whole college comes to their rescue.
- 8) The college has a well defined gender policy and it is practised sincerely.
- 9) The college has laid down clear procedure for safe disposal of all types of wastes produced in the campus

Section III: OVERALL ANALYSIS based on Institutional strengths, Weaknesses, Opportunities & Challenges (SWOC) (up to 500 words)

Overall Analysis

Strength:

- 1) Situated in a Centre place of city which is well connected by road and rail facility
- 2) Strong management and dedicated teachers and non teaching staff
- 3) All most all the vacancies in teaching and non teaching positions are filled up.
- 4) All the faculty are absolutely happy with the management and grivances are very less
- 5) Girl students feel very safe in the college
- 6) Retention level of the teachers is very high

Weaknesses:

- 1) Space is a constraint. The college owns only 2.06 Acres of land which is not sufficient for all the activities of the college like Behala colelge

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- 2) Not able to raise funds for the development works and research activities
- 3) Don't have many working collaboration with industries which would have been very fruitful for students
- 4) Some departments do not have minimum number of students also. They should strive to make the course more saleable.
- 5) Separate play grounds and auditorium are needed for a college like Behela College which has 60 years of existance

Opportunities:

- 1) To start some more PG courses including Physics and Geography
- 2) To start more job oriented courses. Activities of palcement Cell may be strengthened
- 3) To give seed money to researchers to encourage research.
- 4) To conduct more seminars and conferences and to get more linkages with the industry
- 5) To develop a dynamic media and public relations department with good AV studio and studio should be developed as a revenue generation model
- 6) To become autonomous and grow as an independent degree awarding institute
- 7) To start week end classes in job oriented courses as demanded by the alumni members

Challenges:

- 1) To increase the strength of the students is a real challenge, as many more colleges have come up in the visinity. To face the competition from these colleges in attracting more students is a real challenge
- 2) Since majority of the students are coming from weaker sections and poor backgrounds, it is difficult to meet their educational demands
- 3) To meet ever increasing educational demands of various departments like Journalism to update their infrastructure at a high cost
- 4) To get placements for students who are unwilling to join higher studies
- 5) To maintain the old departments where minimum number of students are not there and to attract more students to join such departments

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Sl.No	Name		Signature with date
1	DR. NIRANJANA VANALLI		
2	DR. WALI MOHAMMAD SHAH	Chairperson	<i>[Signature]</i> : 15/3/23
3	DR. SARAVANAN THARMALINGAM	Member Co-ordinator	<i>[Signature]</i>
4	Dr. Jagannath Patil	Member	<i>[Signature]</i>
		NAAC Co - ordinator	

Place Kolkata

Date 16/3/23



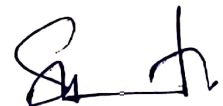
Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to ten major ones and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- It is high time that the college becomes Autonomous and start more PG Courses according to the need of the students, especially in Physics, Zoology, Geography and Food and Nutrition. The college should start diploma in Videography and Hotel management
- Well equipped auditorium is a need of the hour
- The college should encourage the teachers involved in research with seed money
- A research environment in the college should be developed with more workshops and seminars and research related activities
- Teachers should get involved in writing more books and seminar papers
- PG Departments should be developed as per UGC norms with permanent faculty
- Efforts must be made to get recognition by the University as Research Centre in various subjects
- Alumni connections must be improved. Their help may be solicited in training and placements
- Industry relations should be improved. The students may be provided with opportunities of apprenticeship in industries.
- Facilities for sports and games need to be improved

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution



Seal of the Institution

**Principal
Behala College
Parnasree, Kolkata-700060**

